

#### **Tax Senior**

Barton, Walter & Krier, P.C. is a full-service CPA firm with the talent and expertise to offer an array of accounting, audit, consulting and tax services -- all prepared in accordance with professional standards. We are committed to developing strong customer relationships so that we can better understand our clients and assist them with year-round planning. We listen to our clients' needs and strive to exceed expectations.

At Barton, Walter & Krier, P.C., we offer a dynamic work environment that is both supportive and engaging. We foster a culture of innovative thinkers and are proud to support you in your professional goals. If you are passionate about helping clients succeed at a collaborative, innovative and experienced firm, BWK is the place for you.

We are conveniently located in the northwestern suburbs; servicing businesses state-wide.

Title: Tax Senior

## **Position Purpose**

The Tax Senior is responsible organizing and coordinating clients data for the accurate, timely completion of individual and business tax returns. Performance is judged on the quality of work, application of accounting knowledge and ability to meet time constraints.

#### Major Tasks, Responsibilities & Key Accountabilities

- Prepares and reviews advanced level individual and business tax returns
- Summarize basic and complex client data needed to complete work papers and tax reporting
- Keeps current on tax law and proposed changes
- Able to summarize and communicate complicate tax matters to clients and potential clients
- Research and present findings on complex tax matters
- Participate in Practice Development as requested

#### Authority

No Supervisory Duties

#### **Contacts**

Client contact to include client on-site work

### **KSA**, Competencies and Administrative

- Completes and releases time on a daily basis
- Stays current on accounting rules and regulations related to functional area
- Ability to understand and recommend strategies associated with complicated transactions
- Participate in practice development as requested

# Qualifications

- BA or BS degree in Accounting
- 3-5 years previous Tax experience